

COVENTRY BOARD OF EDUCATION
Coventry, CT
Unapproved Minutes
Fiscal Committee Meeting
Thursday, January 12, 2012
Administration Building Conference Room

Members Present: Mary Kortmann, Fiscal Committee Chair
Todd Cancelliere
Denise Ryan

Also Present: Gregg Blackstone, Business Manager
Jennifer Beausoleil, BOE Chair
David Petrone, Acting Superintendent

The meeting was called to order at 6:33 p.m. by M. Kortmann.

I. Approve Fiscal Minutes from December 8, 2011

Motion: To approve the December 8, 2011 minutes
By: D. Ryan **Seconded by: T. Cancelliere**
Discussion: M. Kortmann said "M. Minor" in the discussion section regarding the November 17, 2011 minutes should be changed to M. Kortmann.
Result: Motion to approve minutes with change passes unanimously (3-0).

II. Financial Reports for December

Mr. Blackstone reviewed the financial reports for the December. He said the Grant Report had a change to it because there are Title II Funds reflected which the State recently approved. Mr. Blackstone said that past grant funds would be expended first, before new grant funds because of their respective expiration dates. There was a discussion on how such funds may be spent.

Mr. Blackstone said he anticipates the Carl Perkins allocation to be approximately \$9000.

Mr. Blackstone reviewed the Management Report and Expenditure Report- all activity. Mr. Blackstone pointed out the changes since last month including the transfers to date. Mr. Blackstone reviewed the savings and updated the unemployment line item. There was a discussion on unemployment cases and expenses.

Mr. Blackstone reviewed the Excess Cost Reports. There was a discussion regarding no-NEXUS children as there have been seven additional no-Nexus children added to the District than were budgeted. The committee agreed this situation needs to be addressed

and how it impacts the district. Mr. Petrone said the administration is going to take a strong stance on this situation. D. Ryan said the state representative should be involved also.

Mr. Blackstone reviewed the Ed Jobs report.

Mr. Blackstone reviewed the Food Services report. He said they are running below last year's numbers which could be due to less school days. Mr. Petrone said there will be a presentation from Food Services to the Board in an upcoming meeting. He said Ms. Pratt, coordinator of Food Services, will be putting together a committee on how to improve the appeal of the cafeterias and increase purchases.

Mr. Blackstone said he will be attending the next Town Council meeting at which the CIP will be addressed.

Mr. Blackstone said he attended a meeting at EASTCONN regarding the development of a healthcare consortium for potential savings through CIGNA. He said there is a February 1, 2012 deadline to participate in order to make the change effective in July. He said he anticipates the consortium could result in administrative savings of approximately 4%.

M. Kortmann asked Mr. Blackstone to note the status of ongoing approved projects and for some additional notations on the reports.

The committee discussed Contracted Services regarding Common Core curriculum.

M. Kortmann asked for reports on the Student Activities and Educational Facilities Use Fund. She also mentioned the Heat/Oil Report will be due in February.

III. Adjournment

MOTION: To adjourn the meeting at 7:25 p.m.
By: D. Ryan Seconded by: T. Cancelliere
Result: Motion passes unanimously (3-0).

Respectfully Submitted by:

Sara O'Brien, BOE Clerk

Approved: _____