

BY-LAWS OF THE BOARD**Committees**

1. The Board shall act as a committee of the whole on all matters coming before it except that special committees for the consideration or investigation of certain problems may be appointed by the Chairperson or may be appointed by vote of the Board.
 - A. Such special committees shall submit their reports at such regular meetings of the Board as may be determined, and when such reports have been submitted and accepted by the Board, shall be discharged.
 - B. All special committee reports affecting Board policy shall be submitted in writing.
 - C. Ordinarily, a special committee's only authority is to make recommendations to the Board regarding matters that have been referred to it.
 - D. However, the following special committees are authorized by the Board to act independently, except for contract issues:
 - (1) Transportation Committee
 - (2) Expulsion Committee
 - (3) Scholarship Committee
 - (4) Sick Leave Bank Committees
 - E. In addition, the Board may designate AD-HOC committees that function independently at the request of the Board.
2. Meetings of committees shall be posted in accordance with the Freedom of Information Act. A record shall be maintained by the chairperson of each committee of each meeting, which shall include the names of committee members in attendance, listing of topics discussed and committee recommendations.
3. The Superintendent shall notify all Board members of committee meetings.
4. An Executive Committee consisting of the Chairperson, the Vice Chairperson, and the Secretary shall be a standing committee of the Board.
 - A. The Executive Committee shall meet with the Superintendent as requested by the Superintendent or as directed by the Chairperson to review matters related to administrative, personnel, pupil personnel, issues and general matters not requiring action of the Board as a whole.
 - B. Other responsibilities of the Executive Committee include:
 - (1) Long-Range agenda planning
 - (2) Facilitating communication between the Superintendent and Board members.

ADOPTED **01/27/00**

REVISED **01/08/09**