

**Coventry Board of Education**  
Coventry, Connecticut

**Regular Board of Education Meeting**  
Approved Minutes of January 26, 2017  
Administration Building Conference Room

**Attendance Taken at 6:35 PM:**

Board Members Present:

William Oros, Chairman  
Jennifer Beausoleil, Vice Chairman  
Frank Infante  
Mary Kortmann  
Mary Minor

Board Members Absent:

Michael Sobol, Secretary  
Eugene Marchand

Administrators Present:

David J. Petrone, Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

**I. Call to Order - 6:30 p.m.**

W. Oros called the meeting to order at 6:36 p.m.

**II. Salute to the Flag**

W. Oros led the salute to the flag.

**III. Board of Education Workshop Regarding Freedom of Information Act**

W. Oros introduced Jessica Ritter from Shipman and Goodwin who shared a presentation on the Freedom of Information Act.

The Board took a short break at 7:34 p.m.

Audience Members Present: several students, Jennifer DeRagon K-12 ELA Specialist; Erin Beason, K-2 Math Interventionist; Jennifer Trueman, K-12 Math Specialist; Adam Apicella, CHS Math Teacher; Joseph Blake, CHS Principal; William Trudelle, Director of Physical Plant and Facilities; Todd Giansanti, Director of PSSS; Cathie Drury, Director of Educational Technology; Marybeth Moyer, CGS Principal; Beth Giller, GHR Principal; Michele Mullaly, Director of Teaching and Learning; Dena DeJulius, CNH Principal; The Journal Inquirer was represented.

**IV. Audience of Citizens**

7:36 p.m. - W. Oros asked if anyone wanted to speak during Audience of Citizens. There were none.

**V. Report of Superintendent**

Mr. Petrone talked about the different happenings around the district.

## **V.A. Staff Recognition for Participation in State-wide Conferences**

### **V.A.1. CT Reading Association Conference - Jennifer DeRagon, K-12 ELA Specialist**

Mr. Petrone introduced Ms. DeRagon who said a few words about the conference presentation.

### **V.A.2. ATOMIC Conference - Erin Beason, K-2 Math Interventionist; Jennifer Trueman, K-12 Math Specialist; and Adam Apicella, CHS Math Teacher**

Mr. Petrone introduced these three teachers. Ms. Beason talked about her presentation. Ms. Trueman and Mr. Apicella talked about the presentation they shared at the conference.

Mr. Petrone noted the amount of work that goes into the preparation and presentation of these workshops.

## **VI. Report of Chairman**

W. Oros noted that the Executive Director of EASTCONN, Paula Colen would be retiring this year. He also noted that he and M. Kortmann attending a public meeting held by Representative Tim Ackert. M. Kortmann said they shared thoughts and concerns with Mr. Ackert about state-level dealings that effect the towns.

## **VII. Communications**

Items attached were as follows:

- Schedule 7 of the ED001
- Letter to the Town Council to request use of the 1% account
- Memo from the Town Manager noting the Town Council approved the request

## **VIII. VOTE: Approval of Minutes**

### **VIII.A. Approve Minutes of January 12, 2017**

**MOTION: To approve the minutes of January 12, 2017**

**By: J. Beausoleil**

**Seconded: M. Kortmann**

**Result: Motion passes 4-0-1 (F. Infante abstained)**

## **IX. Old Business**

### **IX.A. Discussion and Possible VOTE: ENCON Proposal of Carport Solar Panels**

Mr. Sadler reviewed the location adjustments to the proposal.

The Board talked about the various options.

M. Kortmann and J. Beausoleil both liked the ZREC Bid noted at \$200 and wanted the CGS option removed.

The Board talked about the age of the Administration Building roof and what the costs would be to uninstall and reinstall the panels if the roof needs replacing.

The Board agreed they would concentrate on the middle/high school complex and remove the CGS and Administration Building option.

**MOTION: Approve the ENCON proposal for the complex carports and the application for the \$200 ZREC Bid**

**By: J. Beausoleil**

**Seconded: F. Infante**

**Result: Motion passes unanimously**

## **IX.B. Discussion and possible VOTE: FY2018 Budget**

W. Oros said he would like to see all of the members present for a vote.

J. Beausoleil agreed and said many details have been presented and she would like to wait to see if any numbers need to be adjusted any further.

R. Carroll distributed updated budget sheets and explained what the changes were. The Board asked questions and verified amounts. Mr. Carroll confirmed the bottom line did not change.

J. Beausoleil reviewed the information that was attached to CABA-meeting for Board members, noting it was follow-up to questions the Board had asked during the previous meetings.

Mr. Petrone said he would keep the Board updated on any changes before the next meeting.

J. Beausoleil asked if there was anything "new" since the last meeting. Mr. Petrone said everything is included at this time.

## **IX.C. Discussion: Revenue Discussion - ECS Funding / CIP Freeze**

W. Oros said a request was sent last Friday morning to the Town Council Chair asking to meet to discuss these concerns. He said the Council met on Monday evening and made a decision to freeze portions of the Board's CIP budget. He noted that the memo from the Town Manager was attached for the Board's review and it provided details related to that decision.

M. Kortmann reviewed the CIP figures.

W. Oros said this would be a good item for Fiscal to review. Mr. Petrone said that information would be gathered and readied for Fiscal.

The Board talked about questions they have for the Town. M. Kortmann asked for the OpenGov funds to be verified. J. Beausoleil wanted to know if the Town Council needs vote to unfreeze the Capital funds or would it happen automatically.

M. Kortmann reviewed the recent history of this issue with cuts in State revenue and how the Town Council handled it during the setting of the mil rate for the current fiscal year.

M. Kortmann asked about different Capital items and what needs to be unfrozen so grant money is not lost.

Mr. Petrone and Mr. Carroll agreed they would gather this information in time for Fiscal.

## **X. New Business**

### **X.A. Discussion: Policies Up for Revision (To be warned for a VOTE of Revision at a future regular BOE meeting)**

J. Beausoleil said the Policy Committee met and this warning is the first phase for these policies. She said Board members can move them forward or send any back to the Committee for edits.

#### **X.A.1. 1330 - Use of Facilities**

J. Beausoleil reviewed the changes specifically to this policy. There were no requests for changes and J. Beausoleil recommended to the Chair this policy go forward to the Board for a vote at the next regular meeting.

#### **X.A.2. 3430 - Periodic Financial Reports**

J. Beausoleil reviewed the changes specifically to this policy. There were no requests for changes and J. Beausoleil recommended to the Chair this policy go forward to the Board for a vote at the next regular meeting.

**X.A.3. 3541 - Transportation**

J. Beausoleil reviewed the changes specifically to this policy. There were no requests for changes and J. Beausoleil recommended to the Chair this policy go forward to the Board for a vote at the next regular meeting.

**X.A.4. 4118.5 - Employee Use of the District's Computer Systems and Electronic Communications**

J. Beausoleil reviewed the changes specifically to this policy. There were no requests for changes and J. Beausoleil recommended to the Chair this policy go forward to the Board for a vote at the next regular meeting.

**X.A.5. 5131.4 - Use of Private Technology Devices by Students**

J. Beausoleil reviewed the changes specifically to this policy. There were no requests for changes and J. Beausoleil recommended to the Chair this policy go forward to the Board for a vote at the next regular meeting.

**X.A.6. 5140 - Wellness**

J. Beausoleil noted she is the Board's representative on the Wellness Committee and she gave kudos to Beth Pratt and Beth Giller who work very hard on this policy revision. She said the Committee made various changes specific to Coventry's needs; she reviewed these with the Board. There were no requests for further edits. She recommended the policy move forward to the Board for a vote at the next Board meeting.

**XI. Adjournment**

**MOTION: To adjourn the meeting at 8:58 p.m.**

**By: M. Kortmann**

**Seconded: J. Beausoleil**

**Result: Motion passes unanimously**

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Respectfully submitted:

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Kimberlee Arey Delorme  
Board Clerk

Approved: February 23, 2017