

Coventry Board of Education
Coventry, Connecticut

Regular Board of Education Meeting
Approved Minutes of Thursday, May 10, 2018
Administration Building Conference Room

Board Members Present:

Jennifer Beausoleil, Chairman
Eugene Marchand, Vice Chairman
Mary Minor, Secretary
Peter Larson (left at 9:20 p.m.)
William Oros
Frank Infante
Mary Kortmann

Also Present:

Ben Urbanski, Student Board of Education Representative

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools
Robert Carroll, Director of Finance and Operations

Audience Members Present: Jennifer Trueman, K-12 Math Specialist; Jeff Spivey, Educational Technology Coach; Beth Pratt, Food Services Director; Cathie Drury, Educational Technology Director; Ronda Lezberg, CGS Principal; Dena DeJulius, CNH Principal; Michele Mullaly, Director of Educational Technology; Michelle Swanson, CHS teacher; students; parents; and the Chronicle newspaper was represented.

I. Call to Order

J. Beausoleil called the meeting to order at 7:32 p.m.

II. Salute to the Flag

J. Beausoleil asked that the four CAFE Leadership Award recipients lead the Salute to the Flag.

III. Audience of Citizens

There were none.

IV. Report of Superintendent

Dr. Petrone reviewed various events taking place around the state and the district.

IV.A. Recognition: CAFE Student Leadership Awards - CNH Students Avery Dutton and Reagan Hilinski; CHS Students Colleen Ackroyd and Ben Urbanski

Dr. Petrone introduced the two high school recipients of the CAFE Student Leadership Awards, Colleen Ackroyd and Ben Urbanski. Michelle Swanson, CHS teacher, spoke about the qualifications of those two students.

J. Beausoleil said this is a prestigious award for the students. M. Minor said the students have made us proud as a community.

Dr. Petrone introduced the two award recipients from the middle school. Ms. DeJulius spoke about Avery Dutton and Reagan Hilinski.

Dr. Petrone handed the students their awards and a gift noting the Board's appreciation.

IV.B. Staff Recognition: Beth Pratt, Food Service Director

Dr. Petrone explained the extra effort that Beth Pratt has put forth working on Friday afternoons so Ms. Lezberg could conduct her Baker's Dozen program with grade two students. Ms. Lezberg commented that the program could not exist without Beth volunteering her time.

J. Beausoleil thanked Beth for her efforts.

Dr. Petrone presented Ms. Pratt with a token of appreciation.

IV.C. Staff Recognition: Jeff Spivey and Jennifer Trueman - Presentation at the Teaching and Learning with Technology Conference at UCONN

Dr. Petrone introduced Mr. Spivey and Ms. Trueman who spoke about the presentation and said it was well received.

J. Beausoleil said it sounds fantastic.

Dr. Petrone presented the two with a token of appreciation.

IV.D. Information: Student Board of Education Representative Report

Mr. Urbanski talked about the different events taking place at the high school.

IV.E. Information: 2017-2018 Administrators' Goal Achievement Updates

IV.E.1. Food Service Department

Dr. Petrone introduced Ms. Pratt who reviewed highlights from the 2018-19 Goal Update for the Food Services Department. The entire report is available on the district's website.

M. Kortmann asked how the intern worked out this year. Ms. Pratt said it went very well.

J. Beausoleil thanked Ms. Pratt for her work with the senior center lunch program.

IV.E.2. Business Office

Dr. Petrone introduced Mr. Carroll who shared highlights from the 2018-19 Business Office Goal Update. The entire report is available on the district's website.

J. Beausoleil noted the work that had to be done on the FY18 budget and added, with the delay, there was an incredible amount of extra work. She said the efforts were very impressive and noted the audit was flawless.

M. Kortmann added that getting the new preschool up and running was taking place in the midst of all of that.

IV.E.3. Technology Department

Dr. Petrone introduced Ms. Drury who shared a presentation related to the Technology Department 2018-19 Goal Update. The full report is available on the district website.

M. Kortmann said she is very pleased with the direction the department is heading.

J. Beausoleil said the department has accomplished some amazing things. She said the item that comes to the surface is the technology plan submitted through technology.

MOTION: To modify the agenda and move the Technology Plan item and the Chromebook Usage Agreement item to before the Report of Chairman
By: W. Oros **Seconded: E. Marchand**
Result: Motion passes unanimously

V. Discussion and VOTE: Approve the Chromebook Usage Agreement for Students

Ms. Drury reviewed the updated self-insurance information.

Dr. Petrone mentioned the limit on the number of repairs that would be covered before items would have to be replaced at full cost.

E. Marchand asked about the common repairs that are needed for Chromebooks. Ms. Drury said mostly keyboard or screen issues.

The Board talked about average repairs, durability of the Chromebooks, and limits of repairs.

J. Beausoleil asked the following be added to the usage agreement, noting "I will not remove, modify, or alter district installed software or tools." Ms. Drury agreed.

J. Beausoleil added that the Board of Education members will sign the same agreement.

MOTION: To approve the Chromebook Usage Agreement for Students
By: E. Marchand **Seconded: W. Oros**
Result: Motion passes unanimously

VI. Discussion and VOTE: Approve the District Technology Plan 2018-2021

MOTION: To approve the District Technology Plan 2018-2020, as presented
By: W. Oros **Seconded: M. Kortmann**

Discussion: Ms. Drury reviewed the Technology Plan, which is now all web-based.

E. Marchand asked about services to the town. Ms. Drury talked about the services that are offered.

Result: Motion passes unanimously

VII. Report of Chairman

J. Beausoleil thanked the community for voting. She said a budget referendum is democracy at its best and its worst. She added, it is bound by the number of people who show up.

She thanked the Superintendent and district staff who put forth the efforts to prepare and present a budget.

She noted the State also passed a budget this week.

She mentioned the recent Internet Safety presentation that was shared with parents.

She noted volunteers are still needed for Project Graduation.

VIII. Communications

J. Beausoleil noted a request that was received from one of the Town Council members and said that a response is being reviewed by staff and the attorney.

IX. VOTE: Approval of Minutes

IX.A. Approve Minutes of April 26, 2018

MOTION: To approve the minutes of April 26, 2018

By: M. Kortmann

Seconded: P. Larson

Result: Motion passes unanimously

P. Larson left the meeting at 9:20 p.m.

X. Discussion and VOTE: Continue Participation in the Healthy Food School Lunch Program

MOTION: To Approve Coventry's continued participation in the healthy food option and to allow food exemptions as noted in the Healthy Food Certification Statement

Discussion: Ms. Pratt explained the details of remaining in compliance with the certification.

Result: Motion passes unanimously (6-0)

XI. Discussion and VOTE: Approve the 2018-2019 Increase in the School Meal Prices

MOTION: To approve the increases in the School Meal Prices as noted for the 2018-19 school year

By: W. Oros

Seconded: M. Kortmann

Discussion: Ms. Pratt said it has been three years since an increase was done and this increase is needed to stay in compliance with the Healthy Hunger Free Kids Act.

Result: Motion passes unanimously (6-0)

XII. Old Business

XII.A. Information: Board of Education Special Education Professional Development Update

J. Beausoleil reviewed the information that was requested during the professional development at the last meeting.

She noted specifically the number of PPTs that are scheduled on a yearly bases, which for this year is 397.

XIII. New Business

XIII.A. Discussion and VOTE: Approve the 2018-19 Tuition Rate for Non-Resident Students at \$13,487

Dr. Petrone reviewed the details of determining the rate.

The Board discussed other districts sending students to Coventry and what that looks like.

MOTION: To Approve the 2018-19 Tuition Rate for Non-Resident Students at \$13,487

By: W. Oros

Seconded: M. Kortmann

Result: Motion passes unanimously (6-0)

XIV. Report of Board Members

