

**Coventry Board of Education**  
Coventry, Connecticut

**Regular Board of Education Meeting Agenda**  
Approved Minutes of Thursday, June 22, 2017  
Administration Building Conference Room

**Attendance Taken at 7:25 p.m.:**

Board Members Present:

William Oros, Chairman  
Jennifer Beausoleil, Vice Chairman  
Michael Sobol, Secretary  
Frank Infante (arrived 7:37 p.m.)  
Mary Kortmann  
Eugene Marchand  
Mary Minor

Administrators Present:

David J. Petrone, Ed.D., Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

Audience Members Present:

Debby Page, CNH Teacher; William Trudelle, Director of Physical Plant and Facilities; Jennifer Trueman, ELA Specialist; Michele Mullaly, Director of Teaching and Learning; Dena DeJulius, CNH Principal; Beth Pratt, Food Services Director; Joseph Blake, CHS Principal; Beth Giller, GHR Principal; Cathy Drury, Director of Teaching and Learning; and Marybeth Moyer, CGS Principal.

**I. Call to Order**

W. Oros called the meeting to order at 7:30 p.m.

**II. Salute to the Flag**

W. Oros led the salute to the flag.

**III. Audience of Citizens**

There were none.

**IV. Report of Superintendent**

Dr. Petrone talked about all of the end of year celebrations. He specifically spoke about graduation and thanked staff for their extra efforts. Board members talked about their positive experiences at graduation. W. Oros noted how nice it was to see so many staff members in attendance.

F. Infante arrived.

Dr. Petrone talked about the end of year promotion ceremonies.

**IV.A. Recognition: Jennifer DeRagon, ELA Specialist - Sacred Heart University Educators Alumni Association's Outstanding Educator Award Recipient**



## **V. Report of Chairman**

W. Oros mentioned graduation and again thanked the staff for their participation. He also congratulated the Superintendent for obtaining his doctorate.

## **VI. Communications**

M. Sobol noted he has not heard back from the Town Finance Chair regarding the invitation he sent to have a joint meeting with the Town Finance Committee.

## **VII. VOTE: Approval of Minutes**

### **VII.A. Approve Minutes of June 8, 2017**

**MOTION: To approve the minutes of June 8, 2017**

**By: E. Marchand**

**Seconded: M. Sobol**

Discussion: E. Marchand and M. Sobol asked for changes to the motion to adjourn on the last page: E. Marchand did not make and second the motion and it took place at 10:00 p.m., not a.m.

**Result: Motion to approve the minutes with noted changes passes 6-0-1 (M. Kortmann abstained)**

## **VIII. Old Business**

### **VIII.A. Information: School Building and Energy Efficiency Building Committee Update**

M. Kortmann said the Town is looking for the Board to have consensus regarding the recommended direction of the School Building Committee (SBC).

M. Kortmann reviewed the recommendation of the SBC. Dr. Petrone said he discussed this with Mr. Carroll and Mr. Trudelle and they agree with the Committee and believe this is the correct way to move forward.

The Board discussed further details.

M. Kortmann suggested the Superintendent communicate specific desires of the Board to the Town Manager.

The Board continued and talked about funding and the most cost efficient way tasks could be accomplished.

The Board emphasized that the complex should be done first and then the next two schools in separate years.

There was consensus on this item and that the Superintendent would communicate this to the Town Manager.

### **VIII.B. Discussion and Possible VOTE: FY2018 Budget**

J. Beausoleil said the Board and Town still do not have a budget. The Board is working off of Option A of the 90 day budget and hopes that the State and the Town Council will be able to move forward soon.

## **IX. New Business**

**IX.A. Discussion and Possible VOTE: Approve the Agreement for Collaboration between Coventry Public Schools and Handan No. 2 Senior High School, Hebei, China**

Dr. Petrone said this agreement mirrors the one that we have in effect with No. 57 Middle School in Qingdao China. He reviewed the agreement with the Board. All members were in favor of this agreement.

**MOTION: Approve the Agreement for Collaboration between Coventry Public Schools and Handan No. 2 Senior High School, Hebei, China**  
**By: M. Sobol** **Seconded: E. Marchand**  
**Result: Motion passes unanimously**

**X. Report of Board Members**

**X.A. Fiscal Committee Report - Meeting of June 22, 2017**

M. Sobol reviewed the Fiscal Committee meeting. He said the numbers are in decent shape with approximately \$13,000 to turn back to the town, which will then release CIP funds in the same amount.

**X.A.1. Possible VOTE: Transfers**

J. Beausoleil clarified that this is due to long-term substitutes having to be paid at the same time a teacher is out on a paid medical leave. She also noted this could affect the Social Security line and also unemployment line, once they leave.

**MOTION: To approve a transfer of \$18,000 from 400 Purchased Services to 100 Salaries to cover projected shortfall in Salaries due to unanticipated certified staff paid medical leaves resulting in an over expense of the Certified Temporary Salary account to pay substitute teachers.**  
**By: M. Sobol** **Seconded: M. Kortmann**  
**Result: Motion passes unanimously**

**X.A.2. Discussion and Possible VOTE - Approval of the updated Memorandum of Agreement regarding the Coventry Preschool Fund**

M. Sobol reviewed this latest version of the MOA.

**MOTION: Approve the updated MOA regarding the Coventry Preschool Fund**  
**By: E. Marchand** **Seconded: M. Sobol**  
**Result: Motion passes unanimously**

**XI. Possible VOTE: Executive Session**

**MOTION: Pursuant to CGS-1-200(c)(6)(A), the Board of Education will go into Executive Session for discussions related to bargaining unit negotiations with the Superintendent and Director of Finance and Operations present at 9:50 p.m.**  
**By: J. Beausoleil** **Seconded: M. Kortmann**  
**Result: Motion passes unanimously**

**XII. Open Session**

**The Board will return to Open Session for a possible VOTE on the Para-educators' bargaining unit agreement.**

The Board came out of Executive Session and returned to Open Session at 10:05 p.m.

**MOTION: To Approve the Agreement between the Coventry Board of Education and the Coventry Para-educator Employees 2017-2020**

**By: M. Sobol**

**Seconded: M. Minor**

**Result: Motion passed unanimously**

### **XIII. Adjournment**

**MOTION: To Adjourn the meeting at 10:06 p.m.**

**By: J. Beausoleil**

**Seconded: E. Marchand**

**Result: Motion passes unanimously**

---

Respectfully submitted:

---

Kimberlee Arey Delorme  
Board Clerk

Approved: August 31, 2017