Attendance Taken at 7:25 p.m.:

**Board Members Present:**
William Oros, Chairman
Jennifer Beausoleil, Vice Chairman
Michael Sobol, Secretary
Frank Infante (arrived 7:37 p.m.)
Mary Kortmann
Eugene Marchand
Mary Minor

**Administrators Present:**
David J. Petrone, Ed.D., Superintendent of Schools
Robert Carroll, Director of Finance and Operations

**Audience Members Present:**
Debby Page, CNH Teacher; William Trudelle, Director of Physical Plant and Facilities; Jennifer Trueman, ELA Specialist; Michele Mullaly, Director of Teaching and Learning; Dena DeJulius, CNH Principal; Beth Pratt, Food Services Director; Joseph Blake, CHS Principal; Beth Giller, GHR Principal; Cathy Drury, Director of Teaching and Learning; and Marybeth Moyer, CGS Principal.

I. Call to Order

W. Oros called the meeting to order at 7:30 p.m.

II. Salute to the Flag

W. Oros led the salute to the flag.

III. Audience of Citizens

There were none.

IV. Report of Superintendent

Dr. Petrone talked about all of the end of year celebrations. He specifically spoke about graduation and thanked staff for their extra efforts. Board members talked about their positive experiences at graduation. W. Oros noted how nice it was to see so many staff members in attendance.

F. Infante arrived.

Dr. Petrone talked about the end of year promotion ceremonies.

IV.A. Recognition: Jennifer DeRagon, ELA Specialist - Sacred Heart University Educators Alumni Association’s Outstanding Educator Award Recipient
Dr. Petrone talked about what an incredible worker Ms. DeRagon is and how fortunate Coventry is to have her as a member of the team. Ms. DeRagon thanked the Board and Administrators for their support. Dr. Petrone presented Ms. DeRagon with a token of appreciation.

**IV.B. Recognition: Michele Mullaly, Director of Teaching and Learning - Connecticut Reading Association’s 2017 Nicholas Criscuolo Reading Award for Administrators Recipient**

Dr. Petrone said he cannot say enough good things about the work that Ms. Mullaly does for Coventry and presented her with a token of the Board’s appreciation. Ms. Mullaly thanked the Board and said this represents the tremendous efforts of the district.

**MOTION:** To modify the agenda and move the consent agenda ahead of the goal reports

By: J. Beausoleil  
Seconded: M. Minor  
Result: Motion passes unanimously

**IV.C. VOTE: Consent Agenda**

J. Beausoleil asked that the CNH trip be removed from the consent agenda.

**IV.C.1. Approve the CNH May 2019 Field Experience to Philadelphia, PA and Washington, DC**

Dr. Petrone talked about why this was being approved so early and noted it was so the price would be locked in and payments could be stretched out for parents.

E. Marchand asked how many students did not go on the trip this year. Ms. Page said she did ask parents of those who did not go, why. She said the answers were varied, noting some reasons were due to the expense and others said it was because their family makes that trip already.

The Board talked about different types of trips that may provide for more participation.

**MOTION:** To approve the CNH May 2019 Field Experience to Philadelphia, PA and Washington DC  
By: J. Beausoleil  
Seconded: E. Marchand  
Result: Motion passes unanimously

**IV.D. Information: 2016-2017 Administrators’ Goal Achievement Updates**

**IV.D.1. Food Services Department**

Dr. Petrone introduced Ms. Pratt who shared the Food Services Goal Achievement report for the 2016-17 school year. That report is available on the district’s website.

The Board discussed different aspects of the goal report. M. Kortmann suggested promoting the Twitter following by offering a free snack.

**IV.D.2. Coventry Grammar School**

Dr. Petrone introduced Ms. Moyer who shared the Coventry Grammar School 2016-17 Goal Achievement presentation with the Board. The goal report is available on the district’s website.

**IV.D.3. Teaching and Learning**

Dr. Petrone introduced Ms. Mullaly who shared the Teaching and Learning Goal Achievement presentation with the Board. The full report is available on the district’s website.
V. Report of Chairman

W. Oros mentioned graduation and again thanked the staff for their participation. He also congratulated the Superintendent for obtaining his doctorate.

VI. Communications

M. Sobol noted he has not heard back from the Town Finance Chair regarding the invitation he sent to have a joint meeting with the Town Finance Committee.

VII. VOTE: Approval of Minutes

VII.A. Approve Minutes of June 8, 2017

MOTION: To approve the minutes of June 8, 2017

By: E. Marchand Seconded: M. Sobol

Discussion: E. Marchand and M. Sobol asked for changes to the motion to adjourn on the last page: E. Marchand did not make and second the motion and it took place at 10:00 p.m., not a.m.

Result: Motion to approve the minutes with noted changes passes 6-0-1 (M. Kortmann abstained)

VIII. Old Business

VIII.A. Information: School Building and Energy Efficiency Building Committee Update

M. Kortmann said the Town is looking for the Board to have consensus regarding the recommended direction of the School Building Committee (SBC).

M. Kortmann reviewed the recommendation of the SBC. Dr. Petrone said he discussed this with Mr. Carroll and Mr. Trudelle and they agree with the Committee and believe this is the correct way to move forward.

The Board discussed further details.

M. Kortmann suggested the Superintendent communicate specific desires of the Board to the Town Manager.

The Board continued and talked about funding and the most cost efficient way tasks could be accomplished.

The Board emphasized that the complex should be done first and then the next two schools in separate years.

There was consensus on this item and that the Superintendent would communicate this to the Town Manager.

VIII.B. Discussion and Possible VOTE: FY2018 Budget

J. Beausoleil said the Board and Town still do not have a budget. The Board is working off of Option A of the 90 day budget and hopes that the State and the Town Council will be able to move forward soon.

IX. New Business
IX.A. Discussion and Possible VOTE: Approve the Agreement for Collaboration between Coventry Public Schools and Handan No. 2 Senior High School, Hebei, China

Dr. Petrone said this agreement mirrors the one that we have in effect with No. 57 Middle School in Qingdao China. He reviewed the agreement with the Board. All members were in favor of this agreement.

MOTION: Approve the Agreement for Collaboration between Coventry Public Schools and Handan No. 2 Senior High School, Hebei, China
By: M. Sobol  Seconded: E. Marchand
Result: Motion passes unanimously

X. Report of Board Members

X.A. Fiscal Committee Report - Meeting of June 22, 2017

M. Sobol reviewed the Fiscal Committee meeting. He said the numbers are in decent shape with approximately $13,000 to turn back to the town, which will then release CIP funds in the same amount.

X.A.1. Possible VOTE: Transfers

J. Beausoleil clarified that this is due to long-term substitutes having to be paid at the same time a teacher is out on a paid medical leave. She also noted this could affect the Social Security line and also unemployment line, once they leave.

MOTION: To approve a transfer of $18,000 from 400 Purchased Services to 100 Salaries to cover projected shortfall in Salaries due to unanticipated certified staff paid medical leaves resulting in an over expense of the Certified Temporary Salary account to pay substitute teachers.
By: M. Sobol  Seconded: M. Kortmann
Result: Motion passes unanimously

X.A.2. Discussion and Possible VOTE - Approval of the updated Memorandum of Agreement regarding the Coventry Preschool Fund

M. Sobol reviewed this latest version of the MOA.

MOTION: Approve the updated MOA regarding the Coventry Preschool Fund
By: E. Marchand  Seconded: M. Sobol
Result: Motion passes unanimously

XI. Possible VOTE: Executive Session

MOTION: Pursuant to CGS-1-200(c)(6)(A), the Board of Education will go into Executive Session for discussions related to bargaining unit negotiations with the Superintendent and Director of Finance and Operations present at 9:50 p.m.
By: J. Beausoleil  Seconded: M. Kortmann
Result: Motion passes unanimously

XII. Open Session

The Board will return to Open Session for a possible VOTE on the Para-educators' bargaining unit agreement.
The Board came out of Executive Session and returned to Open Session at 10:05 p.m.

**MOTION:** To Approve the Agreement between the Coventry Board of Education and the Coventry Para-educator Employees 2017-2020

By: M. Sobol  
Seconded: M. Minor

Result: Motion passed unanimously

XIII. Adjournment

**MOTION:** To Adjourn the meeting at 10:06 p.m.

By: J. Beausoleil  
Seconded: E. Marchand

Result: Motion passes unanimously

Respectfully submitted:

Kimberlee Arey Delorme  
Board Clerk

Approved: **August 31, 2017**