

**Coventry Board of Education**  
Coventry, Connecticut

**Regular Board of Education Meeting**  
Approved Minutes of Thursday, November 09, 2017  
Administration Building Conference Room

Board Members Present:

Jennifer Beausoleil  
Frank Infante  
Peter Larson  
Eugene Marchand  
Mary Minor  
William Oros

Board Members Absent:

Mary Kortmann

Also present:

Ben Urbanski, Student BOE Representative

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

Audience members present: Dorothy Grady, Justice of the Peace; Todd Giansanti, PSSS Director; Cathie Drury, Educational Technology Director; Michele Mullaly, Director of Teaching and Learning; Ronda Lezberg, CGS Principal; Beth Giller, GHR Principal; Dena DeJulius, CNH Principal; Joseph Blake, CHS Principal; several students and parents; and several community members.

**I. Call to Order - Superintendent of Schools**

Dr. Petrone called the meeting to order at 7:30 p.m.

**II. Salute to the Flag**

Dr. Petrone led the salute to the flag.

**III. Swearing in of Board of Education Members**

Ms. Grady conducted the swearing in of Board members.

**IV. Election of Board Officers: Chairman, Vice-Chairman, and Secretary**

Dr. Petrone asked for nominations for Chairman.

**MOTION: To nominate J. Beausoleil as Chairman**

**By: W. Oros (no second was needed)**

W. Oros noted his nomination was in the spirit of non-partisanship. (There were no other nominations for Chairman.)

**Result: Motion passes unanimously**

J. Beausoleil asked for nominations for Vice-Chairman.

**MOTION: To nominate E. Marchand as Vice Chairman**  
**By: P. Larson** **Seconded: W. Oros**  
(There were no other nominations for Vice-Chairman.)  
**Result: Motion passes unanimously**

J. Beausoleil asked for nominations for Secretary.

**MOTION: To nominate M. Minor for Secretary**  
**By: G. Marchand** **Seconded: W. Oros**  
(There were no other nominations for Secretary.)  
**Result: Motion passes unanimously**

## **V. Audience of Citizens**

There were none.

## **VI. Report of Superintendent**

Dr. Petrone welcomed P. Larson to the Board. E. Marchand also welcomed P. Larson. Dr. Petrone talked about a few items happening around the district. Dr. Petrone gave an update regarding the storm last week. He thanked the Police Department and the Department of Public Works for their collaboration and cooperation in getting him the information he needed during the decision making process.

### **VI.A. Recognition: CNH Students, Eileen Anderson and Evan Dailey; CHS Students, Jenna Bohr and Ben Urbanski - 2017 CAPSS Superintendent Student Awards**

Dr. Petrone talked about the award and noted the students who were this year's recipients. He added that Jenna could not be in attendance. Ms. DeJulius spoke specifically about Eileen and Evan.

Dr. Petrone presented Eileen and Evan with their award.

Mr. Blake spoke specifically about Ben and Jenna. Dr. Petrone presented Ben with his award.

### **VI.B. Information: Student Board of Education Representative Report**

B. Urbanski congratulated the returning Board members and welcomed P. Larson. He noted the first quarter has come to an end and talked about other happenings.

J. Beausoleil thanked Ms. Grady for swearing in the board members. She welcomed the newly elected Council members who were in the audience and thanked everyone who came to this first meeting of the new term.

## **VI.C. Administrator Goal Presentations 2017-2018**

### **VI.C.1. Coventry High School**

Dr. Petrone introduced Mr. Blake who shared highlights of the CHS 2017-18 Goals. Those goals are available on the district's website.

J. Beausoleil asked about student-led conferences and what happens for students who don't have parents schedule a conference. Mr. Blake said a conference will still be held with the student and the teacher-mentor. E. Marchand asked about still involving parents who cannot attend. Mr. Blake said he would take that back to the committee.

The Board talked about the graduation rate. Dr. Petrone spoke to the challenges of dealing with state reporting. Mr. Blake said the number one goal is to get all students to graduate.

### **VI.C.2. Teaching and Learning**

Dr. Petrone introduced Ms. Mullaly, who shared highlights of the Teaching and Learning 2017-18 Goals. Those goals are on the district website.

E. Marchand asked about the collective teacher efficacy. Ms. Mullaly spoke to that point.

### **VII. Report of Chairman**

J. Beausoleil again welcomed all in attendance. She thanked the voters who came out to vote. She said she is excited to work together over the next two years. She noted she looks forward to open dialog with the Town Council as well.

J. Beausoleil said the Town Meeting is taking place on Friday, November 17 at 7:00 p.m. in the CHS Lecture Hall and the Budget Referendum is scheduled for Tuesday, November 28.

She added that the HEEC PTO met and elected officers for the first time this evening. She continued and mentioned other community events that recently took place.

### **VII.A. Committee and Liaison Assignments**

J. Beausoleil thanked members for their service on various committees. She noted that M. Kortmann's assignments would be in effect once she is sworn in.

#### **VII.A.1. Expulsion Committee**

The following members were assigned: E. Marchand (Chair), P. Larson, W. Oros and F. Infante as alternate.

#### **VII.A.2. Fiscal Committee**

The following members were assigned: M. Kortmann (Chair), P. Larson, and W. Oros

#### **VII.A.3. Grievance Committee**

The following members were assigned: M. Kortmann, M. Minor, P. Larson

#### **VII.A.4. Policy Committee**

The following members were assigned: E. Marchand (Chair), P. Larson, M. Minor

#### **VII.A.5. Residency Committee**

The following members were assigned: M. Kortmann, E. Marchand, M. Minor

#### **VII.A.6. Transportation Committee**

The following members were assigned: E. Marchand (Chair), F. Infante, P. Larson

**VII.A.7. Curriculum Committee - Liaison**

P. Larson will serve as the Curriculum Committee Liaison.

**VII.A.8. E. O. Smith Representative**

E. Marchand will serve as the E. O. Smith Representative.

**VII.A.9. District Technology Committee Liaison**

W. Oros will serve as the Technology Committee Liaison.

**VII.A.10. EASTCONN Representative**

W. Oros will serve as the EASTCONN Representative.

**VII.A.11. Athletic Advisory Representative**

E. Marchand will serve as the Athletic Advisory Representative.

**VII.A.12. Wellness Committee Representative**

J. Beausoleil will serve as the Wellness Committee Representative.

**VII.A.13. Cable Advisory Representative (Town)**

F. Infante will serve as the Cable Advisory Representative.

**AdHoc Water Supply Study Committee (Town)**

J. Beausoleil will serve on the AdHoc Water Supply Study Committee.

**VII.A.14. Building and Energy Efficiency Committee (Town)**

M. Kortmann will serve as the Building and Energy Efficiency Committee Representative.

**VII.A.15. CHS Walls Code Compliance Building Committee (Town)**

E. Marchand will serve as the CHS Walls Code Compliance Building Committee representative.

**Preschool Liaison**

J. Beausoleil will serve as the Preschool Liaison.

**IX. VOTE: Approval of Minutes**

**IX.A. Approve Minutes of October 26, 2017**

**MOTION: To approve the minutes of October 26, 2017**

**By: W. Oros**

**Seconded: E. Marchand**

**Result: Motion passes 4-0-2 (F. Infante and M. Minor abstain)**

**X. Old Business**

**X.A. Information: Facility and Storm Update**

Dr. Petrone provided a brief update regarding the facility projects that have been ongoing. He added that there was no damage to buildings or property as a result of the recent storm.

**X.B. Discussion: FY18 Budget**

J. Beausoleil noted the reference sheet that is attached and reviewed some of the bullets of the new State budget. Dr. Petrone spoke to a few items.

The Board talked about various budget related items.

J. Beausoleil talked about the unusual budget process and again noted the Town Meeting which is scheduled for November 17 at 7:00 p.m.

**XI. New Business**

**XI.A. Information and Possible VOTE: Accept the submission of the Title IV Grant: "Student Support and Academic Enrichment Grant"**

Dr. Petrone reviewed the steps involved in applying for this grant. He noted that it needs the Board's approval for submission. Dr. Petrone continued and talked about the STEM program that is being proposed.

E. Marchand asked what the chances are for Coventry to receive the funds. Dr. Petrone talked about the Title grant requirements.

**MOTION: To accept the submission of the Title IV Grant: "Student Support and Academic Enrichment Grant"**

**By: E. Marchand**

**Seconded: W. Oros**

**Result: Motion passes unanimously**

**XI.B. VOTE: Approve the Board of Education Meeting Dates for 2018**

**MOTION: To approve the 2018 Board of Education meeting dates as presented**

**By: F. Infante**

**Seconded: M. Minor**

**Result: Motion passes unanimously**

**XII. Possible VOTE: Executive Session (Bargaining Unit Negotiations)**

**MOTION: Pursuant to CGS-1-200(c)(6)(A), the Board of Education will go into Executive Session for discussions related to Bargaining Unit Negotiations with the Superintendent and Director of Finance and Operations present at 8:59 p.m.**

**By: W. Oros**

**Seconded: M. Minor**

**Result: Motion passes unanimously**

**XIII. Open Session**

**XIII.A. The Board will return to Open Session for a possible VOTE to approve the Agreement between the Coventry Board of Education and the Coventry Administrative Association 2018-2021**

**MOTION: To Approve the Agreement between the Coventry Board of Education and the Coventry Administrative Association 2018-2021**

**By: W. Oros**

**Seconded: M. Minor**

**Result: Motion passes unanimously**

**XIV. ADJOURNMENT**

**MOTION: To adjourn the meeting at 9:12 p.m.**

**By: F. Infante      Seconded: P. Larson**  
**Result: Motion passes unanimously**

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Respectfully submitted:

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Kimberlee Arey Delorme  
Board Clerk

**Approved: December 14, 2017**