

**Coventry Board of Education**  
Coventry, Connecticut

**Regular Board of Education Meeting**  
Approved Minutes of November 08, 2018  
Administration Building Conference Room

Board Members Present:

Jennifer Beausoleil, Chairman  
Eugene Marchand, Vice Chairman  
Mary Kortmann  
Peter Larson  
Kelly Sobol

Board Members Absent:

Frank Infante  
William Oros

Also present: Ryan Hayes, Student Board of Education Representative

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

Audience members present: William Trudelle, Director of Physical Plant and Facilities; Dena DeJulius, CNH Principal; Joseph Blake, CHS Principal; Michele Mullaly, Director of Teaching and Learning; Pat Cox, Athletic Director; Beth Pratt, Food Services Director; Cathie Drury, Director of Educational Technology; Beth Giller, Director of Pupil and Staff Support Services; Christine Kendall, CHS Teacher; several students and parents; the Chronicle newspaper was represented.

**I. Call to Order**

J. Beausoleil called the meeting to order at 7:38 p.m.

**II. Salute to the Flag**

J. Beausoleil led the salute to the flag.

**III. Audience of Citizens**

There were none.

**IV. Report of Superintendent**

Dr. Petrone reviewed meetings and events taking place around the district and state. One of the items he noted was the Board being recognized with a Board of Distinction Award by the Connecticut Association of Boards of Education.

**IV.A. Information: Student Board of Education Representative Report**

Mr. Hayes provided an update on happenings, including athletics.

#### **IV.B. Recognition: Sarah Sullivan, CHS Student and Participant at the Inspiring Women in Engineering and Medicine Workshop**

Dr. Petrone introduced Mr. Blake who talked about the process to apply to participate in this workshop. Mr. Blake introduced Sarah, who excitedly talked about her experience at the workshop. J. Beausoleil asked about the application process and why Sarah thought she may have gotten accepted. Sarah relayed her thoughts on that and that she has always wanted to be a pediatric surgeon.

#### **IV.C. Recognition: CAPSS Superintendent Student Award Winners: CNH Grade 8 Students - Aubrey Talaga and Justin Foran and CHS Seniors - Nancy Conti and Benjamin Liptrap**

Dr. Petrone said he is proud to recognize this year's winners of the CAPSS Superintendent Student Awards. He said these students give a lot back to the school community. He asked both Ms. DeJulius and Mr. Blake to say a few words about these students.

There was a round of applause and congratulations from the Board.

#### **IV.D. Recognition: CHS Advanced Placement Teachers: Gabe Kendall, Christine Kendall, Laura de la Llave, Kristen Sparks, and Liz Wright**

Dr. Petrone talked about the teachers who participated as Advanced Placement readers. Mr. Blake also talked about the amount of effort that goes into the work. Dr. Petrone noted that not all of the teachers could attend tonight. He recognized Ms. Kendall, who thanked the Board and Superintendent for their support. She also talked about the process.

E. Marchand said the teachers and administrators are giving individual attention to our students and the students notice it.

J. Beausoleil said teachers give up a lot of time for our programs and the students. She thanked Ms. Kendall for her efforts.

P. Larson said he knows from his experience how much Coventry teachers care about the students.

#### **IV.E. Information: Department Updates**

##### **IV.E.1. Food Services Department**

Ms. Pratt thanked the Board and Superintendent for the opportunity to share information from her department. Ms. Pratt shared the Food Services update with the Board.

J. Beausoleil noted that Food Services has a Facebook account.

##### **IV.E.2. Technology Department**

Ms. Drury shared the Technology Department update with the Board.

M. Kortmann asked how the Chromebooks are working out. Ms. Drury said overall damages have been less especially since the costs associated with iPad screen damages are much more.

E. Marchand asked the students in the audience how they felt about the Chromebooks. One student said she liked them more.

M. Kortmann asked about the summer work that was done. Ms. Drury spoke to that, noting it was a busy summer.

##### **IV.E.3. Facilities Department**

Mr. Trudelle shared the Facilities Department update with the Board.

#### **IV.E.4. Athletics**

Mr. Cox shared the Athletic department update with the Board.

E. Marchand talked about the condition of the different facilities, including the fields.

M. Kortmann asked about the Town's schedule for over-seeding. She said it might be something to be addressed by the 1% account. The Board continued to discuss funding for field maintenance, and noted they did not want the item to be forgotten.

E. Marchand said it is awesome that one quarter of the high school population is involved in athletics.

#### **IV.E.5. Teaching and Learning**

Ms. Mullaly shared the update for the Teaching and Learning department.

The Board discussed the pressure from the State in regard to Assessments and also the frustration by the districts regarding information that is not available in regard to the Next Generation Science Standards and the upcoming assessments.

#### **V. VOTE: Consent Agenda**

**V.A. Accept the retirement of Robert Longley, Custodian**

**V.B. Accept the resignation of Gene Trombley, Custodian**

**V.C. Accept the resignation of Heather Zilora, CGS Psychologist**

**MOTION: To approve the consent agenda as presented**

**By: M. Kortmann**

**Seconded: E. Marchand**

**Result: Motion passes unanimously**

#### **VI. Report of Chairman**

J. Beausoleil noted the meeting that was held earlier this evening - the Joint Fiscal/Town Finance meeting. She also noted the CABA award that the Board is receiving and noted it is due to a combined effort with the Superintendent and administration. She talked about the budget season. J. Beausoleil also mentioned the recent page in the Chronicle showcasing Coventry school programs. She noted the CABA convention coming up next week.

#### **VIII. VOTE: Approval of Minutes**

**VIII.A. Approve Minutes of October 4, 2018**

**MOTION: To approve the minutes of October 4, 2018**

**By: E. Marchand**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

**VIII.B. Approve Minutes of October 11, 2018**

**MOTION: To approve Minutes of October 11, 2018**

**By: M. Kortmann**

**Seconded: E. Marchand**

**Result: Motion passes unanimously**

#### **IX. Old Business**

**IX.A. Information: Facilities Update**

Dr. Petrone noted this is a standing item, in case there are any questions. There were none.

**IX.B. Policy Revisions**

**IX.B.1. VOTE: Approve the following policies as revised**

**IX.B.1.a. 1231 Non-Discrimination - Community**

**IX.B.1.b. 4110 Employment Checks**

**IX.B.1.c. 4111 Plan for Minority Staff Recruitment**

**IX.B.1.d. 4116.34 Abuse or Neglect of Disabled Adults**

**IX.B.1.e. 5125 Confidentiality and Access to Education Records**

**IX.B.1.f. 5131.6 Drug and Alcohol Use by Students**

**IX.B.1.g. 5141.4 Management Plan and Guidelines For Students with Food Allergies and-or Glycogen Storage Disease**

**IX.B.1.h. 5141.21 Administration of Medications in Schools**

**IX.B.1.i. 5143 Restraint and Seclusion**

**MOTION: To approve the following policies listed on the agenda as revised**

**By: E. Marchand**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

**IX.B.2. Information and Discussion of Policies up for Revision (To be warned for a VOTE at a future regular Board meeting)**

**IX.B.2.a. 4116.35 Child Abuse Neglect and Sexual Assault Reporting**

**IX.B.2.b. 5144 Student Discipline**

There were no objections to move these forward for a vote at a future Board meeting.

**X. New Business**

**X.A. Information and possible VOTE: Adjust April 9, 2019 Early Release Professional Development Day to April 10, 2019**

Dr. Petrone reviewed the reason for changing the Early Release date to April 10. He stated this has to do with the date that SATs can be taken and the data that is available with the April 9 date.

**MOTION: To approve the change of the April 2019 Early Release date as noted**

**By: P. Larson**

**Seconded: E. Marchand**

**Result: Motion passes unanimously**

**X.B. Information and Possible VOTE: Approve 2019 Board of Education Regular Meeting Dates**

J. Beausoleil noted the Halloween holiday on a Thursday and that meeting would take place on Wednesday, October 30. She also said there would be one meeting in July and one in August, as has been our recent practice.

**MOTION: To approve the 2019 Board of Education meeting dates**

**By: M. Kortmann**

**Seconded: E. Marchand**

**Result: Motion passes unanimously**

**XI. Report of Board Members**

**XI.A. Information: Fiscal Committee Report - Meeting of November 8, 2018**

Mr. Carroll reviewed the reports for October. He talked about the bottom line of the management report, which picked up approximately an additional \$41,000 in various line items, including

certified salaries. He continued to say a retirement for December 31 just came in. He added that health insurance is trending up. He said he factored in savings under heat, due to the new furnaces and the second season of using natural gas.

Mr. Carroll and Dr. Petrone reviewed the special education outplacements and the new ones of which we were recently informed.

J. Beausoleil noted that the special education line is \$121,000 in the red. Dr. Petrone said it is still early. J. Beausoleil added that the August and September changes in staff, due to unexpected resignations and retirements, are helping to offset the special education line, otherwise we would be really upside-down.

The Board talked about retirements mid-year and how that effects different aspects of the school.

M. Kortmann noted Food Service looks terrible this time of year, as it always does. Mr. Carroll said the preschool report looks great.

## **XII. Adjournment**

**MOTION: To adjourn the meeting at 9:54 p.m.**

**By: M. Kortmann**

**Seconded: P. Larson**

**Result: Motion passes unanimously**

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Respectfully submitted,

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Kimberlee Arey Delorme  
Board Clerk

Approved: December 13, 2018