I. Call to Order
J. Beausoleil called the meeting to order at 7:34 p.m.

II. Salute to the Flag
J. Beausoleil led the salute to the flag.

III. Audience of Citizens
There were none.

IV. Report of Superintendent
A. Presentation in Memory of William Hoffman
J. Beausoleil introduced the Town Council members who were present.
J. Lewis spoke about William (Bill) Hoffman and his history in Coventry. She said, she and J. Hand and M. Sobol were here to present books in memory of Bill to the school libraries.
J. Hand talked about his relationship with Mr. Hoffman and presented the book that was being donated to the Coventry Grammar School - *Let's Try it Out with Towers and Bridges*. M. Sobol talked about being a student of Mr. Hoffman's and presented a book for the middle school - *Civil Engineering*. Both said he was a tremendous teacher and a great community member.

J. Beausoleil accepted the books on behalf of the Board. She spoke about her experience as a parent, having Bill teach her son.

There were thank yous from the Board.

Dr. Petrone continued with the Report of the Superintendent.

Dr. Petrone reviewed happenings taking place around the district, region, and state.

**B. Information: Student Board of Education Representative Report**

Nick Cabral talked about what is going on at the high school. He noted the Mock Interviews held this week with seniors and the proposal of the new graduation gowns.

**C. Information: Department Update**

1. **Facilities**

Mr. Trudelle shared an update presentation on projects and the Facilities Department. This presentation is available on the district's website.

The Board talked about timing of projects related to the field, track, oil tanks, CHS cafeteria redesign, security upgrades, and energy projects.

2. **Coventry High School**

Mr. Blake shared the CHS goals for 2019-20 school year. That report is available on the district's website.

The Board talked about the Portrait of the Graduate Interdisciplinary Project and the customized professional development opportunities goal.

**D. Information: Administrator 2019-2020 Goal Presentations**

1. **Pupil and Staff Support Services**

Dr. Giller shared the PSSS department goals for the 2019-20 school year. That report is available on the district’s website.

M. Kortmann asked about measurable goals. Dr. Giller noted the goals she has for improving absenteeism. The Board talked about the grade level that needs the most attention in regard to attendance, which was the grammar school.

2. **Coventry High School**

Mr. Blake shared the CHS goals for 2019-20 school year. That report is available on the district’s website.

The Board talked about the Portrait of the Graduate Interdisciplinary Project and the customized professional development opportunities goal.

**E. Information: UCONN ECE/MCC/ECSU Credit, Data Review**

Mr. Blake shared a presentation reviewing the results of the UCONN ECE/MCC/ECSU credits. That presentation is available on CABE-meeting through the district’s website.

The Board talked about the new Goodwin College manufacturing program.

**V. VOTE: Consent Agenda**
A. Approve the CHS April 2020 Field Experience to Paris France

MOTION: To approve items list on the consent agenda
By: E. Marchand Seconded: M. Kortmann
Result: Motion passes unanimously

VI. Report of Chairman

J. Beausoleil thanked the administrators for the work they did on the assessment presentation and realizes how well Coventry is doing.

She talked about the students performing at the Wolf Pack game. She also noted the Volleyball Team cancer research fundraiser "Think Pink."

E. Marchand also talked about the fundraiser and what a great event it is.

J. Beausoleil noted the October 19 bottle drive to support Project Graduation.

She continued and noted the great opportunities that Board members have had to go into the classrooms recently. She noted her appreciation of the respect of the students and staff.

K. Sobol said how impressed she was with the students she met as a part of the Mock Interviews.

J. Beausoleil reminded the Board that the next meeting is on a Wednesday, October 30. She said this is due to the Halloween holiday on Thursday the 31st.

VIII. VOTE: Approval of Minutes

A. Approve Minutes of September 26, 2019

MOTION: To approve the minutes of September 26, 2019
By: E. Marchand Seconded: M. Kortmann
Result: Motion passes unanimously

A. Information and Discussion of Policies up for Revision and Adoption (to be warned for a VOTE at a future regular Board meeting)

1. Policies up for Revision
   a. 1231 (Community) Non-Discrimination
   b. 3120/3160 Board Budget Procedures and Line Item Transfers
   c. 4110 Employment and Student Teacher Checks
   d. 4116.1 (Personnel) Non-Discrimination
   e. 5122.2 (Student) Non-Discrimination
   f. 5141.4 Management Plan and Guidelines for Students with Food Allergies and/or Glycogen Storage Disease

2. New Policy for Adoption
   a. NEW DRAFT 5141.5 Sunscreen Application in School

E. Marchand said there were no major changes. He said these were recommendations from Shipman and Goodwin.

M. Kortmann asked about the policy for the food allergies. She asked about having a 504 plan for students with diabetes. Dr. Petrone said the new language will guarantee a meeting is held for these students and accommodations are made if necessary. He said it is a protection for students.

The Board agreed the policies would be voted on at a future Board meeting.

X. Report of Board Members
A. Information: Fiscal Committee Meeting Report, October 10, 2019

M. Kortmann said it is early, but we are in good shape.

She said things, such as invoices from magnet schools, are rolling in. She said a new special education cost factor for transportation was just received. She said the Committee reviewed last year’s CIP. She said the new proposal will be trued up and presented to the full Board. She noted the grants and the preschool are on track.

Mr. Carroll added that there will be savings in electrical due to the energy savings projects that have been put in place.

XI. Adjournment

MOTION: To adjourn the meeting at 9:11 p.m.
By: S. Gallagher  Seconded: M. Kortmann
Result: Motion passes unanimously

Respectfully submitted,

________________________
Kimberlee Arey Delorme
Board Clerk

Approved: ____________