Coventry Board of Education

Coventry, Connecticut

Fiscal Committee Meeting

Approved Minutes of July 29, 2021 Administration Building Conference Room

Committee Members Present:

William Oros, Fiscal Chair Michael Sobol Jennifer Beausoleil, Board Chair (arrived 6:35 p.m.)

Committee Members Absent:

Mary Kortmann

I. Call to Order

W. Oros called the meeting to order at 6:02 p.m.

II. Approve Fiscal Minutes of June 24, 2021

MOTION: To Approve Fiscal Minutes of June 24, 2021

By: M. Sobol Seconded: W. Oros

Result: Motion passes unanimously

III. Information: Cyber Incident Invoice

Mr. Carroll said this invoice was unexpected; one of the workers did not enter their hours. He said it was paid and the split was 25% [Town] - 75% [BOE].

IV. Information: Athletic Insurance

Mr. Carroll explained that it looks like all sports are a go and he wanted to update the Committee and get consensus on the insurance. There was consensus to keep the insurance.

V. Information: P-Card Program

Mr. Carroll explained the P-Card system and the annual rebate that is received. He said it was \$418 for the 2020-21 school year, and it goes to the Town General fund.

VI. Information: ESSER II, ESSER-ARP Grants

Dr. Petrone said he would be providing a presentation at the full BOE meeting later this evening.

VII. Information and VOTE: 2021-2022 HEEC Operating Budget

Dr. Petrone explained the different aspects of the HEEC budget and changes for 2021-22. He continued that they compared pre-pandemic funds and expenses. He added that the 2019-20 school year set the budget back, due to the pandemic.

MOTION: To approve the 2021-22 HEEC budget as presented

By: M. Sobol Seconded: W. Oros

Result: Motion passes unanimously

VIII. Information: Student Activity Funds Review 2020-21

Dr. Petrone noted that the class of 2020 has funds remaining; they have one year to spend it after graduation. He said Mr. Blake is working with the alumni to square up the account.

Mr. Carroll mentioned the middle school activity fund and specifically the donation to the food services account. He added that the funds will go toward students' balances.

IX. Financial Reports for June 30, 2021

A. Management Report

Dr. Petrone said this Management Report is a close out of 2020-21 and it shows how much we gave back to the Town.

W. Oros said this is very clear and it shows where the money came from and where it went.

The Committee discussed what the report would look like in 21-22, related to COVID-19 expenses. Dr. Petrone and Mr. Carroll said we will have the ARP-ESSER III grant to track and those related expenses.

C. Food Service

Mr. Carroll said Food Service did very well, ending with a \$15,000 profit.

D. Special Education Tuition/Excess Cost

Mr. Carroll said we finished the year well here.

E. Capital and Special Funds

Mr. Carroll said a few items were covered under these funds.

(J. Beausoleil arrived.)

F. Preschool Fund

Mr. Carroll commented that all looked well as we finished out the year at HEEC.

X. Adjournment

MOTION: To Adjourn the Fiscal Meeting at 6:37 p.m.

By: M. Sobol Seconded: W. Oros

Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme Board Clerk

Approved: August 26, 2021