

M. Kortmann had suggestions on how the organizational chart could be edited. Mr. Petrone noted those and offered further suggestions as well.

The Committee discussed the finances and how those would be handled and that any agreement would need to be very specific.

The Committee further reviewed expenses and revenue figures and talked about what might be added or edited.

VI. Discussion: Use of School Facilities

Mr. Trudelle noted the groups were cleaned up in the Policy and also the pay scales in the Administration Regulations.

M. Kortmann asked about the groups that had overbooked and if there was specific details on that. Mr. Trudelle talked to that point and said some groups were over booking to secure the time.

Mr. Petrone noted a tech fee has been added due to that service we are providing.

It was agreed the changes could go forward to the Policy Committee.

VII. Information: Town Council Request Monthly Information

W. Oros asked if there is confirmation that the information was received. Mr. Carroll said yes. The Committee reviewed the procedure.

VIII. Discussion: Scheduling of Town Finance Joint Meeting

Mr. Petrone reviewed the dates that have been provided as suggestions.

M Sobol agreed we could invite the Finance Committee to the December 8 meeting. The Committee agreed Mr. Petrone could confirm the first three dates (12/8, 1/9, 3/13) and that the spring date would be left open.

IX. Discussion: OpenGov

Mr. Carroll reviewed the information received from other school systems who use OpenGov. He said it sounds like the startup fee would include mapping by the vendor.

M. Sobol recognized J. Beausoleil who asked about how the upload of data would work. Mr. Carroll said that the upload would happen monthly.

The Committee said, if Mr. Carroll can fit the work into his schedule, it might be worth a try. The Committee talked about signing up for the first year and possibly including it in the 2017-18 school year. They asked that Mr. Carroll track how much time he spends on the project.

X. Discussion: Capital Improvement Plan

Mr. Trudelle said not much had changed. He noted a few items such as parking lots, interior security doors, playgrounds, the Admin Bldg HVAC and phase 2 of the natural gas conversions.

M. Kortmann said she believes the list is good, but asked the Committee if they are good with the bottom line or did they want to move the flooring to the next column. Mr. Trudelle talked about the rough shape of the floors. The Committee agreed to leave it as is.

The Committee talked about a bottom line figure that would be most acceptable.

XI. Financial Reports for October 2016

XI.A. Management Report
XI.B. Encumbrance Reports
XI.C. Special Education Tuition/Excess Cost
XI.D. Food Service
XI.E. Capital and Special Funds

Mr. Carroll noted the significant changes to the special education bottom line, due to changes in the student need, and that the figures have come back into the black, for now.

Mr. Carroll said the preliminary excess costs figures are in. J. Beausoleil asked that the budget lines that are frozen be noted in the report.

Mr. Carroll again noted that the special education figures are extremely fluid with things changing every day.

M. Sobol asked about the capital funds. Mr. Carroll talked to that item.

XII. Adjournment

MOTION: to Adjourn the Fiscal Meeting at 7:31 p.m.

By: W. Oros

Seconded: M. Kortmann

Result: Motion passes unanimously

Respectfully submitted:

Kimberlee Arey Delorme
Board Clerk

Approved: December 8, 2016