

**Coventry Board of Education**  
Coventry, Connecticut

**Fiscal Committee Meeting**  
Approved Minutes of January 11, 2018  
Administration Building Conference Room

Committee Members Present:

Mary Kortmann, Fiscal Chair  
William Oros  
Jennifer Beausoleil (arrived 6:21 p.m.)

Committee Members Absent:

Peter Larson

Also Present:

Eugene Marchand, Board Vice-Chair (arrived 6:12 p.m.)  
Dr. David J. Petrone, Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

**I. Call to Order**

M. Kortmann called the meeting to order at 6:10 p.m.

**II. Approve Fiscal Minutes**

**II.A. VOTE: Approve Fiscal Minutes of December 11, 2017**

**MOTION: Approve Fiscal Committee minutes of December 11, 2017**  
**By: W. Oros** **Seconded: M. Kortmann**  
**Result: Motion passes unanimously**

**II.B. VOTE: Approve Fiscal Minutes of December 14, 2017**

**MOTION: To approve Fiscal Committee meeting minutes of December 14, 2017**  
**By: W. Oros** **Seconded: M. Kortmann**  
**Result: Motion passes unanimously**

**III. Financial Reports for December 2017**

**III.A. Management Report**

**III.B. Encumbrance Reports**

**III.C. Special Education Tuition/Excess Cost**

**III.D. Food Service**

**III.E. Preschool Fund**

**III.F. Capital and Special Funds**

Mr. Carroll noted the overall budget's bottom line is up from November. He said this is due to students coming back to the district, along with some salary and special education adjustments.

(E. Marchand arrived at 6:12 p.m.)

Dr. Petrone talked about the salaries' accounts and noted that leaves will affect those accounts.

W. Oros asked about the heat/energy line. Mr. Carroll spoke to that item, noting the season is just underway. The Committee discussed this item.

Mr. Carroll continued and talked about the health insurance line and the contracted services line.  
(J. Beausoleil arrived at 6:20 p.m.)

The Committee talked about the Preschool Fund Account.

The Committee talked about the Capital and Special Funds. M. Kortmann asked Mr. Carroll to review details of the Capital funds with the town finance department.

#### **IV. 2016-17 ED-001 End of Year Expenditure Report**

Mr. Carroll noted that the ED-001 has been audited and a copy will be sent to the Town Hall with the end of months reports. The Committee agreed with this.

#### **V. Adjournment**

**MOTION: To Adjourn the Fiscal Meeting at 7:07 p.m.**

**By: W. Oros**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

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Respectfully submitted,

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Kimberlee Arey Delorme  
Board Clerk

Approved: February 8, 2018